

**NELSON MANDELA METROPOLITAN UNIVERSITY**

**NMMU LIBRARY AND INFORMATION SERVICES**

**ELECTRONIC INFORMATION RESOURCES**

**2017**

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## 1. INTRODUCTION

The purpose of the brochure is to give an overview of the electronic information resources available to the Nelson Mandela Metropolitan University (NMMU) staff and students. Library and Information Services (LIS) provide access to these resources.

**Please note:** *Information and screen captures are correct at the time of print but are subject to change without prior notice.*

Visit us at <http://library.nmmu.ac.za> for the latest information.

## 2. TUTORIALS/GUIDES TO ELECTRONIC INFORMATION RESOURCES

Tutorials and guides on electronic information resources are available on the NMMU iLearn site:

- Go to NMMU iLearn: <http://learn.nmmu.ac.za/> OR

Click  Moodle/Learn icon on the student portal

- Click on 

- Click on: 

## 3. OFF CAMPUS ACCESS TO ELECTRONIC INFORMATION RESOURCES

You can access most LIS electronic information resources from off campus if you have **created a Library PIN**.

**If you have not created a Library PIN before, please follow instructions in section (3.1).**

You will be required to verify yourself as a NMMU student or staff member by filling out the following form:

The screenshot shows the 'Library Account Login' form for the SEALS (South East Academic Libraries System). The form includes three input fields: 'Surname', 'Barcode', and 'Enter PIN or leave blank if no PIN'. A 'Submit' button is located below the PIN field. At the bottom, there are links for 'Help', 'Forget Your PIN?', and 'Home'. Four callout boxes provide instructions: 1. 'Type your surname in this box.' points to the Surname field. 2. 'Type your library barcode (old cards) or student no. (new cards) in this box.' points to the Barcode field. 3. 'Enter your Library PIN. If you have not created a PIN before follow the instructions under 3.1.' points to the PIN field. 4. 'If you created a PIN before, but forgot it, click here.' points to the 'Forget Your PIN?' link.

### 3.1 HOW TO CREATE A LIBRARY PIN

#### PLEASE NOTE:

You must be a registered library user (you are required to register every year). You can register with your current NMMU student or staff card at your nearest branch library.

- Go to the Library website: <http://library.nmmu.ac.za>

#### USEFUL LINKS

- On the library website, click on [My library record](#) and proceed as follows:

On the next screen, complete only the first two text boxes. Click on **Submit**.

### Library Login

Surname

Type your surname in this box.

Barcode

For new NMMU student cards with a printed barcode: enter s and student number, e.g. s12345

Type your library **barcode (old cards)** or **student no. (new cards)** in this box.

Enter PIN or leave blank if no PIN

Leave this box **blank** if you have not created a PIN before.

If you created a PIN before, but forgot it, click here.

Submit

Click **Submit**.

[Forget Your PIN?](#) | [Home](#) | [Login Help](#)

On the next screen, you can enter a PIN.

Please enter a new PIN.

### Library Login

Surname

Barcode

For new NMMU student cards with a printed barcode: enter s and student number, e.g. s12345

Leave this text box **blank**.

Enter PIN or leave blank if no PIN

Choose your own **PIN**: either a word/numbers or a combination, but not longer than 8 characters.

Please enter your new PIN information here

New PIN

Confirm your PIN again.

Retype new PIN

Click on **Submit**.

Submit

[Forget Your PIN?](#) | [Home](#) | [Login Help](#)

If at this stage you encounter error messages like in the following example, please contact the following telephone numbers:

041 504 3410 / 041 504 3851 / 041 504 2044

:

Sorry, the information you submitted was invalid. Please try again.

## 4. DATABASES

The NMMU LIS subscribes to various selected databases that provide comprehensive access to scholarly publications. Library databases are searchable online catalogues or indexes that contain information (citations, abstracts and/or full text) of journal articles, reference works, books and other documents. Most of these resources can be searched on-campus and off-campus unless otherwise indicated.

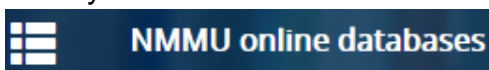
Please consult your faculty librarian or staff at the Information Services desks at each campus library if you experience problems in searching for information.

Scheduled training sessions in information resources will be advertised and training can also be provided on request at each campus library.

### 4.1 ACCESS TO DATABASES VIA LIBRARY WEBSITE

- Go to the Library website: <http://library.nmmu.ac.za>

- On the library website, click on



You can now search any of the databases by clicking on on/off campus link under the database title.

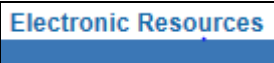
#### Off campus access

When working off campus and you click on the on/off campus link, you need to verify yourself as a NMMU student or staff member by completing a form with your details and a Library PIN, see section 3.

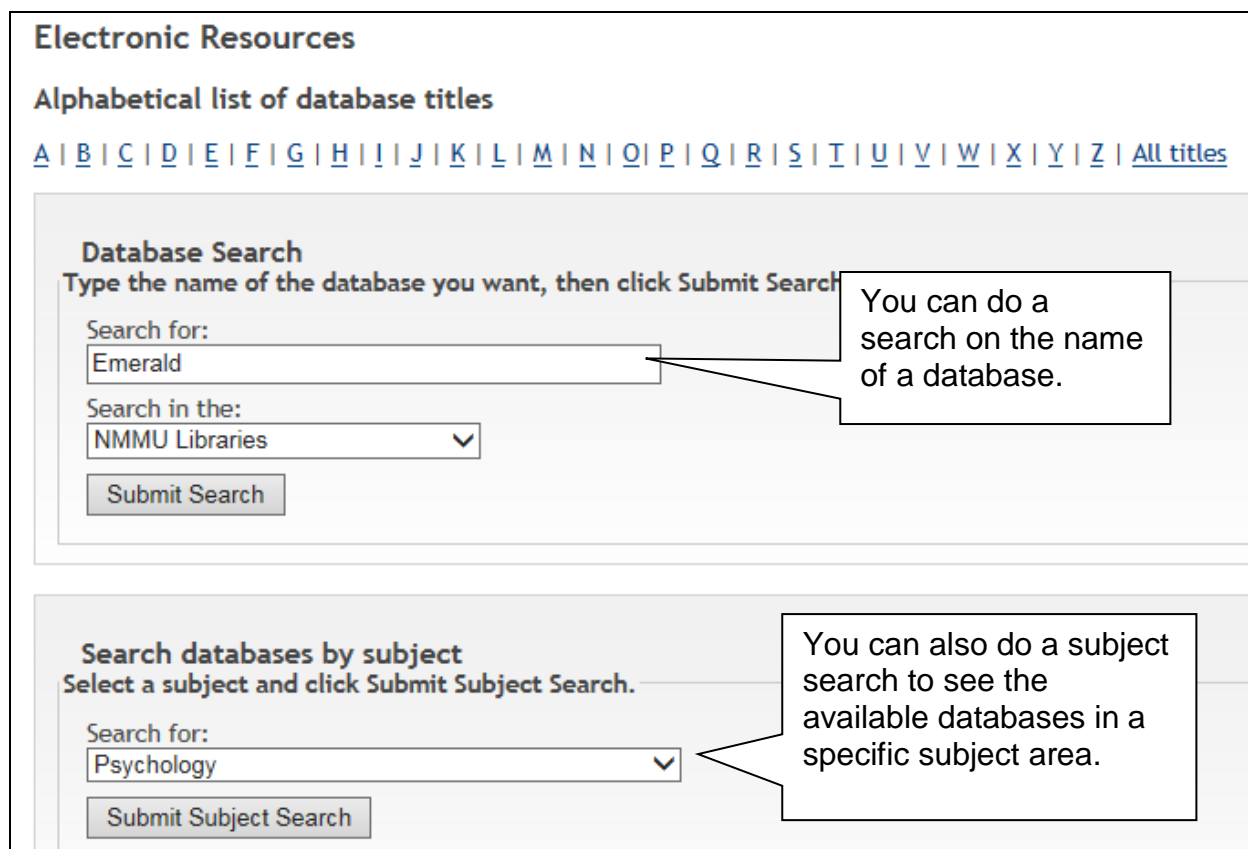
## 4.2 ACCESS TO DATABASES VIA CLASSIC CATALOGUE

- Go to the Library website: <http://library.nmmu.ac.za>

- On the library website, click on  **Classic catalogue**

- On the Classic Catalogue website, click 

- Under the heading **Electronic Resources**, click   

**Electronic Resources**

Alphabetical list of database titles

[A](#) | [B](#) | [C](#) | [D](#) | [E](#) | [F](#) | [G](#) | [H](#) | [I](#) | [J](#) | [K](#) | [L](#) | [M](#) | [N](#) | [O](#) | [P](#) | [Q](#) | [R](#) | [S](#) | [T](#) | [U](#) | [V](#) | [W](#) | [X](#) | [Y](#) | [Z](#) | [All titles](#)

**Database Search**  
Type the name of the database you want, then click **Submit Search**

Search for:

Search in the:

You can do a search on the name of a database.

**Search databases by subject**  
Select a subject and click **Submit Subject Search**.

Search for:

You can also do a subject search to see the available databases in a specific subject area.

## 4.3 LIST OF DATABASES

Visit us at <http://library.nmmu.ac.za/Information-resources/Databases> for the latest list of databases.

### ACCESSENGINEERING

*AccessEngineering* provides the full text of books in 12 major engineering disciplines: Biomedical, Business Skills, Chemical, Civil, Communications, Electrical/Electronics, Energy/Petroleum, Environmental/Sustainable, Industrial, Mechanical, and Operations Management. Schaum's Outlines are also available in full text.

## **ACCESSPHARMACY**

*AccessPharmacy* from McGraw-Hill is an online curricular resource designed to meet the changing demands of pharmacy education. A flexible resource, *AccessPharmacy* allows students to select a core curriculum topic, browse by organ system, review textbooks, or search across leading pharmacy online references.

## **ACCESSSCIENCE**

*AccessScience* delivers the latest content of the trusted *McGraw-Hill Encyclopedia of Science & Technology* and the *McGraw-Hill Dictionary of Scientific and Technical Terms*.

## **AFRICAN WRITERS SERIES**

For over 40 years, Heinemann's *African Writers Series* published the key texts of modern African literature. It has a unique importance in the history of postcolonial writing. This online edition includes over 250 volumes of fiction, poetry, drama and non-fictional prose, including works by Chinua Achebe, Ama Ata Aidoo, Steve Biko, Buchi Emecheta, Nadine Gordimer, Bessie Head, Doris Lessing, Nelson Mandela, Dambudzo Marechera, Christopher Okigbo, Okot p'Bitek and Tayeb Salih.

## **ALUKA**

*Aluka* is an international, collaborative initiative with the aim of building an online digital library of scholarly resources from and about Africa.

## **AMERICAN DOCTORAL DISSERTATIONS**

*American Doctoral Dissertations* includes more than 153,000 theses and dissertations in total, including 70,000 *new* citations for theses and dissertations from 1902 to the present.

The new citations include a link to access the full text, when available, via the Institutional Repository where the thesis or dissertation is housed.

## **BIBLIOGRAPHY OF THE HISTORY OF ART (Getty Research Institute)**

The *Bibliography of the History of Art* is the most comprehensive art bibliography available worldwide, covering European and American visual arts from late antiquity to the present. This database indexes and abstracts art-related books, conference proceedings and dissertations, exhibition and dealers' catalogues, and articles from over 4,300 periodicals. Broad in scope, the bibliography's citations encompass fine arts-painting, sculpture, drawing, prints, architecture as well as decorative and applied arts-crafts, graphic arts & folk and popular art among them.

## **BIOMED CENTRAL**

*BioMed Central* is a STM (Science, Technology and Medicine) publisher of 220 open access, online, peer-reviewed journals.



## EBSCOHOST

EbscoHost is a gateway to multi-disciplinary and subject-specific databases. Several databases can be selected and searched simultaneously.

**Academic Search Complete** is an academic, multi-disciplinary database.

**AHFS Consumer Medication Information** is a trusted source and recognized standard for patient drug information, available in both English and Spanish. Published by the American Society of Health-System Pharmacists, AHFS includes more than a thousand drug information monographs written in lay language for consumers

**Avery Index to Architectural Periodicals** is the only comprehensive American guide to the current literature of architecture and design. The index covers international, scholarly and popular periodical literature, including publications of professional associations; US state and regional periodicals; and major serial publications in the architecture and design of Europe, Asia, Latin America and Australia.

**Business Source Complete** provides coverage in all disciplines of business, including marketing, management, accounting, finance and economics.

**CINAHL with Full Text** is collection of full text for nursing & allied health journals, providing full text for more than 610 journals indexed in CINAHL®. This authoritative file contains full text for many of the most used journals in the CINAHL index, with no embargo. Full-text coverage dates back to 1981.

**Communication & Mass Media Complete** incorporates *CommSearch* and *Mass Media Articles Index* to create an in-depth resource in communication and mass media.

**eBook Collection (EBSCOhost)** Search and view the full text of eBooks.

**eBook ITCore (EBSCOhost)** contains more than 2,200 titles covering key subject areas in IT, including desktop and office applications, enterprise computing, networking, programming, cybersecurity, web design and development, and more.

**E-Journals** provides article-level access for about 10 000 electronic journals.

**ERIC** provides access to educational and education-related literature and resources.

**European Views of the Americas** is a valuable index for libraries, scholars and individuals interested in European works that relate to the Americas. EBSCO Publishing, in cooperation with the John Carter Brown Library, has created this resource from "European Americana: A Chronological Guide to Works Printed in Europe Relating to The Americas, 1493-1750," the authoritative bibliography that is well-known and respected by scholars worldwide. The database contains more than 32,000 entries and is a comprehensive guide to printed records about the Americas written in Europe before 1750.

**GreenFILE** offers well-researched information covering all aspects of the human impact on the environment. Its collection of scholarly, government and general-interest titles includes content on global warming, green building, pollution, sustainable agriculture, renewable energy, recycling and more. The database provides indexing and abstracts for more than 384,000 records, as well as Open Access to full text for more than 4,700 records.

**Health Source: Consumer Edition** provides information on many health topics including the medical sciences, food sciences and nutrition, childcare, sports medicine and general health.

**Health Source: Nursing/Academic Edition** focuses on many medical disciplines.

**Humanities International Complete** provides full text of hundreds of journals, books and other published sources from around the world. Produced by Whitston Publishing (an imprint of EBSCO Publishing), this database includes all data from Humanities International Index (more than 2,300 journals and more than 2.9 million records) plus unique full text content, much of which is not found in other databases. The database includes full text for more than 1,200 journals.

**INSPEC** covers electrical engineering, electronics, communications, control engineering, computing, information technology, manufacturing, production, and mechanical engineering.

**International Pharmaceutical Abstracts (IPA)** (Only 10 user license) provides information on all phases of the development and use of drugs and on professional pharmaceutical practice. In early 1985 coverage was expanded to include state pharmacy journals that deal with state regulations, salaries, guidelines, manpower studies, laws and more.

**Library, Information Science & Technology Abstracts (LISTA)** indexes more than 500 core journals, more than 50 priority journals and 125 selective journals; plus books, research reports and proceedings. Subject coverage includes librarianship, classification, cataloging, bibliometrics, online information retrieval, information management and more.

**Literary Reference Center Main Edition (LRCME)** is a comprehensive literary reference database, which provides users with a broad spectrum of reference information from antiquity to the present day. LRCME is a comprehensive database that combines information from many sources including books, monographs, reference works, literary journals, and unique sources not available anywhere else.

**MathSciNet® via EbscoHost** is an electronic publication of the American Mathematical Society (AMS) offering access to a carefully maintained and easily searchable database of reviews, abstracts and bibliographic information for much of the mathematical sciences literature. Over 100,000 new items are added each year, most of them classified according to the Mathematics Subject Classification. Continuing in the tradition of the paper publication, *Mathematical Reviews* (MR), which was first published in 1940, expert reviewers are selected by a staff of professional mathematicians to write reviews of the current published literature; over 40,000 reviews are added to the database each year.

**MasterFILE Premier** is a multi-disciplinary database which also includes reference books, biographies and an Image Collection of photos, maps and flags.

**MEDLINE** provides authoritative medical information on medicine, nursing, dentistry, veterinary medicine, etc.

**Music Index online** includes data from more than 850 music periodicals from over 40 countries, featuring *over 1.4 million records*. The searchable database is updated quarterly with about 100,000 new records added annually. Topics concerned with every aspect of the classical and popular world of music are thoroughly categorized and organized according to the framework of an internal Subject List which includes both Subject and Geographic headings. Covering all styles and genres of music, *Music Index* duly cites book reviews, obituaries, new periodicals, and news and articles about music, musicians and the music industry.

**Newspaper Source** provides selected full text articles for U.S. and International newspapers.

**Newswires** provides near real-time access to top world-wide news from Associated Press, United Press International, PR Newswire, Xinhua, CNN Wire, and Business Wire on a continuous basis.

**PsycInfo (APA database)** covers psychology and related disciplines.

**Regional Business News** incorporates coverage of business journals, newspapers and newswires from all metropolitan and rural areas within the United States.

**RILM Abstracts of Music Literature** contains records in over 100 languages; entries include original-language titles, title translations in English, full bibliographic information, and abstracts in English, as well as author, journal and in-depth subject indexes.

**SPORTDiscus** covers sports medicine, physical education, sport law & legislation, injury prevention & rehabilitation and other related areas.

**Teacher Reference Center** provides indexing and abstracts for more than 270 of the most popular teacher and administrator journals and magazines to assist professional educators.

## **EMERALD INSIGHT**

The *Emerald Insight* database provides electronic access to a wide range of journals published by MCB Publishers.

The following subject areas are covered:

Accounting, Auditing & Economics, Built Environment , Continuing Professional Development , Education, Engineering & Materials Science, Food & Nutrition, General Management, Healthcare Management, Hospitality & Services Management, HR Management, Information Management, Logistics & Supply Chain Management, Marketing, Operations & Production Management, Public Sector Management, Quality Management and Training.

This multi-disciplinary database can be searched and full text articles can be downloaded. Limited full-text is available for articles in engineering.

## **FACULTY OF 1000**

*Faculty of 1000* identifies and evaluates the most important articles in Biology and Medicine, based on the recommendations of an international 'Faculty' of over 10,000 leading scientists and clinicians.

## **IEEE Xplore Digital Library**

*IEEE Xplore Digital Library* contains Journals and Magazines, Conference Proceedings, Standards and Books. This comprehensive online collection delivers access to the most vital information in technology today. Covered technologies include: Aerospace & Defence; Automotive Engineering; Biomedical Engineering; Biometrics; Circuits & Systems; Communications; Computer Hardware; Computer Software; Electronics; Energy; Engineering; Imaging; Information Technology; Medical Devices; Nanotechnology; Optics; Petroleum & Gas; Power Electronics; Power Systems; Robotics & Automation; Semiconductors; Smart Grid, Wireless Broadband and much more.

## **JSTOR**

*JSTOR* offers both multidisciplinary and discipline-specific collections:

The ***Arts & Sciences I-IV Collections*** is an interdisciplinary archive of over six hundred journals in the arts, humanities and social sciences. Each of the four core Arts & Sciences Collections introduces new academic disciplines into the archive.

The ***Arts & Sciences Complement*** journals may be focused in any of the more than thirty arts, humanities and social sciences disciplines covered by JSTOR. It includes important titles that could not be included in earlier collections and journals that cross discipline boundaries.

The ***Biological Sciences Collection*** is an interdisciplinary archive of journals covering the life sciences and is JSTOR's first, multidisciplinary collection, branching out into the natural and applied sciences.

The ***Health & General Sciences Collection*** features important historical scientific journals and top publications in the health sciences, offering published scientific research dating as far back as 1665. The collection includes publications of the Royal Society of London, which extends back to the seventeenth century, and *Proceedings of the National Academy of Science*, which dates from the early twentieth century. A cluster of titles in nursing and epidemiology is also available through the Health & General Sciences Collection today.

The ***Business II Collection*** features at least fifty titles including a number of journals that explore the intersections between economics and law, policy and psychology.

## **JUTASTAT Online**

***SA Criminal Law Reports***

***SA Law Reports***

**Please note:** Off-campus access is only available to registered NMMU students and staff via a VPN connection to the NMMU network by clicking the on-campus link.

## LEXISNEXIS ACADEMIC

*LexisNexis Academic* provides access to a wide range of international legal materials, as well as news, business, medical, and reference information from nearly 5,000 sources, most of them available in full text. The service covers newspapers, magazines, wire services, legal journal articles and law reviews, federal and state court opinions, federal and state statutes, federal regulations, and SEC filings. News information is updated daily and wire services several times daily.

**Please note:** Off-campus access is only available to registered NMMU students and staff via a VPN connection to the NMMU network by clicking the on-campus link.

## MATHSCINET

*MathSciNet* provides access to reviews of the world's current mathematical literature, classified according to the Mathematics Subject Classification. Other subjects covered include computer science, quantum theory, relativity and gravitational theory, astronomy and astrophysics. Its print counterparts are: *Mathematical Reviews* and *Current Mathematical Publications*.

## MY LEXISNEXIS

*My LexisNexis* offers you South African legal and commercial content.

## NEXUS

**Research Projects** is a database on Current and Completed Research Projects in South Africa and contains information on approximately 150 000 research projects in South Africa.

**Professional Associations** enables searching for information on the contact details, membership and aims of professional associations in South Africa.

**Forthcoming conferences** provide information on forthcoming conferences nationally and internationally.

**NRF Funded Research Projects** lists NRF research grants in the natural and social sciences, engineering and technology and the humanities.

## PUBMED CENTRAL

*Pubmed Central* is a free full-text archive of biomedical and life sciences journal literature at the U.S. National Institutes of Health's National Library of Medicine (NIH/NLM).

## REPORTLINKERACADEMIC

*ReportLinkerAcademic* is a professional search engine which gives you access to an exclusive database of 1.2 million market reports and counting. Find and download unlimited official industry reports, company profiles and market statistics

## SABINET LEGAL

**Sabinet African Electronic Publications (SA ePublications)** ; Full-text access to more than 400 journals with fully searchable articles in PDF format that focus on African content.

**Bill Tracker** : Immediate access to all information about Bills tabled before Parliament including the complete Bill History.

**Policy Documents** : Immediate access to Draft bills, Committee reports, Submissions to Parliament, Speeches by Ministers and other documents sourced from Parliament.

**Government Gazettes** : South African Government Gazette and archive (1994 - )

**Provincial Gazettes** : South African Provincial Gazettes (1994 - )

## SABINET REFERENCE

**Sabinet Reference** provides access to information available from South African and international databases.

**Please note:** Some of the databases can only be accessed from the home page of **Sabinet Reference** whilst others can be searched from the Search tab (both *Search* and *Search All*)

**African Digital Repository** is a central repository of metadata for Southern African and African digital information

**ArchUP** contains articles from 93 international and South African journals on architects, buildings, building materials and methods, design theory, urban design and much more.

**Centre for Rural and Legal Studies (CRLS)** focuses on agriculture and agricultural workers on commercial farms in South Africa. Emphasis is placed on labour law and labour relations, working conditions, housing, tenure, socio-economic conditions, land reform and rural local government and gender aspects relating to the above. Coverage is both national and international.

### **The Concrete Institute**

The Cement and Concrete Institute Library's database (CNCI) contains technical references on all aspects of cement and concrete.

**Cloverdex** contains information primarily connected with the dairy industry in general, but also related operational aspects such as dairy products, manufacturing, agriculture, animal husbandry, management, finance, distribution, sales, cooling, transportation, etc.

**Current & Completed Research** of the *Nexus Database System* provides information about Current and Completed Research Projects in South Africa including theses and dissertations.

**Forestry** covers a unique pamphlet collection from forestry, wood science and nature conservation research institutes in the USA, South America, Europe, Australasia and certain countries of Eastern Europe; publications of all major South African Forestry and Forestry related institutes and companies; a complete set of reports of the South African Department of Forestry and proceedings of major international and national forestry conferences.

**Kovsidex** articles are selected according to the needs of the primary clients of the University of the Orange Free State. Also includes *Research Institute for Education Planning (RIEP)*, which covers a wide range of reference works on the theory and practice of education.

**Mintek** contains *Mintek's* original research in the fields of metals and industrial minerals. Topics include economic geology, mineralogy, minerals' engineering, extraction technology, hydrometallurgy, pyrometallurgy, biotechnology, process chemistry, measurement and control, environmental control and physical metallurgy.

**Networked Digital Library of Theses and Dissertations (NDLTD)** The *Networked Digital Library of Theses and Dissertations (NDLTD)* contains more than one million records of electronic theses and dissertations.

**PlanUp** was developed for the indexing of the extended archive of the Department of Architecture (University of Pretoria). Donations of the work of some of South Africa's major architects were accumulated over the years, including original hand-drawn plans, elevations, sections and diaries. The database includes diverse research reports, articles, frameworks, sketches and photographs.

**SA Media** covers more than 120 South African newspapers and periodicals. More than 500 articles are selected daily, categorized according to 22 categories and indexed in Afrikaans and English.

**SACat** is a database that contains bibliographic information on books, periodicals, audio-visual items and other information resources kept in South African libraries. SACat is used to determine the location of information resources in South African libraries.

**SAGEOLIT** contains information on geoscience publications, selected from journal articles, publications of symposia and published and unpublished reports and maps held by the Information Centre of the Council for Geoscience (CGS). Emphasis is placed on Africa, especially southern Africa, although records cover all aspects of geoscience worldwide.

**SANB** (South African National Bibliography) database consists of bibliographic records of all items published in South Africa.

**Subsidie** database lists national and international periodicals approved as research platforms.

**UCTD (Union Catalogue of Theses and Dissertations)** contains bibliographic records of completed dissertations and theses at master and doctorate level, submitted to universities in South Africa.

### **SABINET SA ePublications**

*SA ePublications (Sabinet African Electronic Publications)* is a comprehensive, searchable collection of full-text academic articles of South African and African journals. It also includes ***Index to South African Periodicals (ISAP)*** and ***African Journal Archive***.

### **SABS (South African Bureau of Standards)**

The *South African Bureau of Standards (SABS)* publishes a large number of useful national standards and other documents. Each document has a unique SANS number (previously SABS). A database that contains all the SANS documents in full text is available only on campus through the Intranet (Staff portal or Student portal). The documents can be read online, but not printed.

### **SAGE**

*SAGE* publishes more than 520 journals in Business, Education, Humanities, Social Sciences and Science, Technology and Medicine.

### **SAGE RESEARCH METHODS (SRM)**

*SRM* contains a full range of research methods used in the social and behavioral sciences as well as many commonly used in science, technology, and medicine. *SRM* can help researchers with formulating a research question, conducting a literature review, choosing a research method, collecting data and writing up the findings.

### **SCIENCE DIRECT**

*ScienceDirect* is the world's largest subscription-based collection of scientific articles available. *ScienceDirect* covers physical sciences and engineering, life science, health sciences and social science & humanities.

### **SPRINGER LINK**

*SPRINGERLink* is an online collection of electronic journals covering mostly but not exclusively Science, Technology and Medicine. Other disciplines include Architecture & Design, Business Management, Education and Social Sciences.

### **TAYLOR & FRANCIS ONLINE**

*Taylor & Francis Online's* portfolio of 1,600-plus journals deliver the very latest peer-reviewed research. Many journals offer access to articles in advance of publication.

## WEB OF SCIENCE

*Web of Science* is an enhanced web version of the Institute for Scientific Information's citation indexes: *Science Citation Index*, *Social Sciences Citation Index* and *Arts & Humanities Citation Index*. This database provides access to multidisciplinary information from many of the most prestigious, high impact research journals in the world. An integrated Web-based platform that provides high-quality content and the tools to access, analyse, and manage research information.

## WGSN

*WGSN* provides fashion and design businesses with the intelligence to drive commercially successful products and services.

## 5. DIGITAL COMMONS (Including NMMU Theses and dissertations)

The Digital Commons contains the digital collections of the academic institutions in the Eastern Cape, South Africa (SEALS). Members are:

Nelson Mandela Metropolitan University (including NMMU theses, dissertations, Archives and Exhibition Centre)

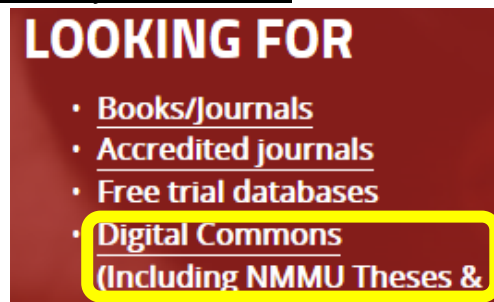
Rhodes University (including Cory, ILAM and SAIAB)

University of Fort Hare (including NAHECS)

Walter Sisulu University

### 5.1. ACCESS TO DIGITAL COMMONS

- Go to the Library website: <http://library.nmmu.ac.za>



- On the library website, click on

## 6. FINDPLUS

The NMMU Library and Information Services provide **FindPlus**, a new way to search all scholarly material.

Rather than searching the catalogue and various online databases separately, you can now search them all at once from one starting point, with a “Google-like” search.

You will discover all types of relevant content on the very first page of the results, including books, e-books, journal articles, and digital collections.

Search results can be limited by format, collection, location, date, language and an online database. You will be able to place holds, request Inter-Library Loans, email the search results and even export the results into a reference management tool, like EndNote.

Behind this funky name there is a complex product, **Encore**, created by Innovative ([www.iii.com](http://www.iii.com)) in partnership with EBSCO Discovery Service™ (EDS).

### 6.1. ACCESS TO FINDPLUS

1. Go to the Library website: <http://library.nmmu.ac.za>



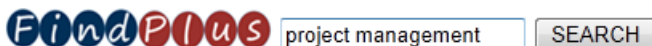
2. On the library website, locate

#### Off campus access

You can access FindPlus from off campus, but to view full details of resources you will need a PIN to verify yourself as a NMMU student or staff member. See section 3.1

### 6.2. HOW TO USE FINDPLUS

- Enter search terms into the single search box



- Refine results by criteria such as format, location, collection, date etc.
- View results and link directly to the full text if provided
- Save, e-mail or print results



## 7. CLASSIC CATALOGUE

The Classic Catalogue is a computerized catalogue of the books, serials, videos, theses, audio cassettes, CD-ROMs, etc. owned by the NMMU Library and information Services (LIS).

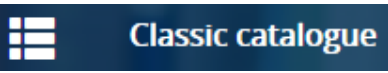
The Classic Catalogue is searchable from computers located throughout the campus and from off-campus.

The Classic Catalogue also provides access to the holdings of the South East Academic Libraries System (SEALS), a consortium of academic libraries in the Eastern Cape.

Training sessions are available at all the LIS campus libraries to assist patrons with their information needs. Please enquire at the Information Services Desks.

### 7.1. ACCESS TO THE CLASSIC CATALOGUE

- Go to the Library website: <http://library.nmmu.ac.za>

- On the library website, click on  Classic catalogue

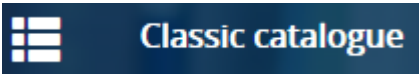
The Classic Catalogue can be searched by words, author, title, subject, etc. Double click on a title in the search results to look at it in the full display format which will give the call number, location and bibliographic description of the item.

## 8. FINDING THE FULL TEXT OF AN ARTICLE

In the following reference we want to find a full text copy of an article published in *Journal of Wildlife Management*:

**HANEY, M., & CONOVER, M. (2013). Ungulate Damage to Safflower in Utah.  
*The Journal of Wildlife Management*, 77(2), 282-289.**

- Go to the Library website: <http://library.nmmu.ac.za>

- On the library website, click on  Classic catalogue



The screenshot shows a search interface with a dropdown menu for 'Journal Title' and a search box containing 'journal of wildlife manag'. The 'Submit' button is highlighted with a red box. The dropdown menu is open, showing 'Journal Title' selected.

- Select **Journal Title** from the drop down box box
- Type the title of the journal and
- Click **Submit**

In the following example the **journal is available in print and online**

**Journal Of Wildlife Management**

[The Journal of wildlife management.](#)

Washington [etc.] : Wildlife Society.

★★★★★

▶ [Request if On Loan \(Due\)](#)

**Copies**

LOCATION	Barcode	Call Number	STATUS
NMMU George Serials		330 JOU ▶	AVAILABLE
NMMU South Serials	<a href="#">03409881</a>	SK351.J68 V.59, 1995 ▶	AVAILABLE
NMMU South Serials	<a href="#">03288425</a>	SK351.J68 V.60, 1996	AVAILABLE

[View additional items](#)

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**The Journal of Wildlife Management**

★★★★★

▶ [Request if On Loan \(Due\)](#)

Icon to indicate that journal is available in print.

Icon to indicate that journal is also available online.

When it is an online journal title you need to click on the title to see the full record with access link(s).

### How to find journal titles in print.

Write down the **call number** and search in the Periodicals (Serials) section of the relevant Library. In the above example the journal is located at the South Campus Library in the Basement.

### How to find online journal titles.

You need to click on the journal title to see the full record with the relevant link(s) to the e-journal.

On the full record below, you can see there is 1 link to the e-journal.

Title **The Journal of Wildlife Management**

★★★★★

Click your library link for access:

[NMMU Patrons link to JSTOR](#) volume1:issue1 (01 July 1937)- [View Resource Record](#)

[Full Details](#)

**Copies**

Call Number ONLINE

Key Title The Journal of Wildlife Management

ISSN 0022-541X

Check the date coverage of the resource(s), see above screen. We are looking for 2013, volume 77(2) of **Journal of Wildlife Management**.


Click on the link to the e-journal.

Off-campus users will be asked to verify themselves with a Library PIN, see section 3.1

E-journal page displays:

The Journal of Wildlife Management

The Journal of Wildlife Management [Publication Info](#)



Coverage: 1937-2010 (Vols. 1-74)  
Links to External Content: 2011-2013 (Vol. 75, No. 1 - Vol. 77, No. 2)  
Published by: [Wiley](#) on behalf of the [Wildlife Society](#)

■ [Most Cited](#)

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**ALL ISSUES**

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▼ 2010s

2013 (Vol. 77)

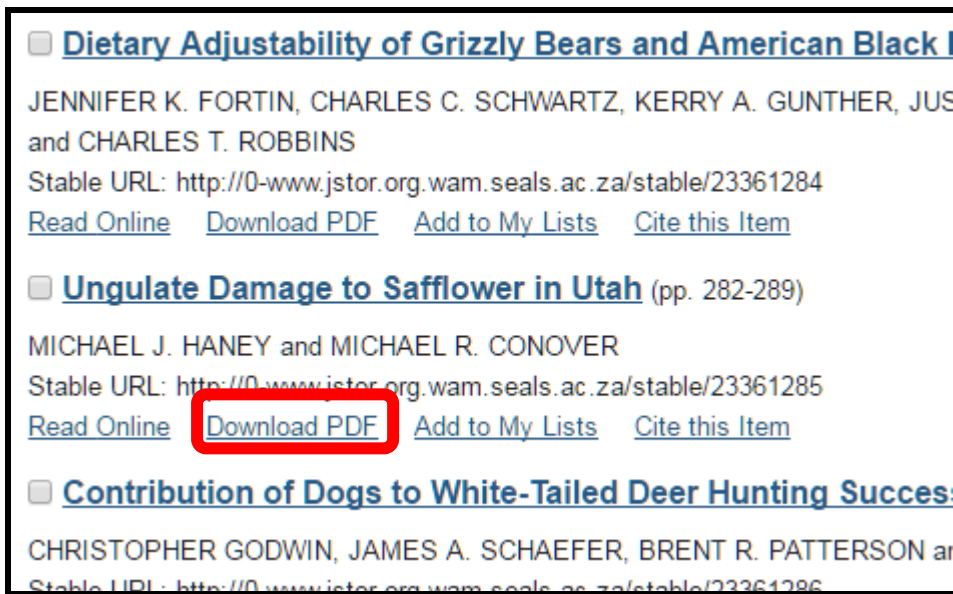
- [No. 2](#), February 2013, pp. 213-426
- [No. 1](#), January 2013, pp. 1-212

2012 (Vol. 76)

- [No. 8](#), November 2012, pp. 1527-1732
- [No. 7](#), September 2012, pp. 1331-1526
- [No. 6](#), August 2012, pp. 1107-1330
- [No. 5](#), July 2012, pp. 875-1105

Click on the relevant vol. and issue/no. until you have the correct issue.

Scroll down until you see the relevant article and click on the full text link.



[Dietary Adjustability of Grizzly Bears and American Black I](#)  
JENNIFER K. FORTIN, CHARLES C. SCHWARTZ, KERRY A. GUNTHER, JUS  
and CHARLES T. ROBBINS  
Stable URL: <http://0-www.jstor.org.wam.seals.ac.za/stable/23361284>  
[Read Online](#) [Download PDF](#) [Add to My Lists](#) [Cite this Item](#)

[Ungulate Damage to Safflower in Utah](#) (pp. 282-289)  
MICHAEL J. HANEY and MICHAEL R. CONOVER  
Stable URL: <http://0-www.jstor.org.wam.seals.ac.za/stable/23361285>  
[Read Online](#) [Download PDF](#) [Add to My Lists](#) [Cite this Item](#)

[Contribution of Dogs to White-Tailed Deer Hunting Succes](#)  
CHRISTOPHER GODWIN, JAMES A. SCHAEFER, BRENT R. PATTERSON ar  
Stable URL: <http://0-www.jstor.org.wam.seals.ac.za/stable/23361286>

## 9. REFERENCE MANAGEMENT TOOLS

Reference Management tools also known as Citation Management tools usually have these basic functions that allow you to:

- Gather and transfer references from NMMU Library Catalogue, Library databases, FindPlus, Google Scholar and webpages into your personal online library
- Insert in-text references into documents in a wide variety of reference styles as you write a paper
- Generate a bibliographies/reference lists in a wide variety of styles (APA, Harvard, Chicago, etc.) in documents

### 9.1 ENDNOTE

NMMU has a subscription to EndNote that allows all NMMU students and staff to use EndNote. EndNote is an advanced reference management tool and is suitable for researchers and postgraduate students.

### 9.2 ZOTERO

There are several free web-based reference management tools from which to choose. NMMU Library and Information Services (LIS) recommend Zotero as a basic reference management tool for undergraduate students.

## 10. USE OF THE COMPUTER WORKSTATIONS

The use of the computer workstations at all the campus libraries is for the retrieval of academic information only. Violating any Copyright Law, Intellectual and Property Rights or Software License Agreements is a criminal offence.

## 11. INFORMATION COMMONS / RESEARCH COMMONS

**Information Commons** in Port Elizabeth campus libraries are available to undergraduate students for research purposes,

**Research Commons** in Port Elizabeth campus libraries are available to postgraduate students for research purposes, when training does not take place.

## 12. TELEPHONE NUMBERS

### 2<sup>nd</sup> Avenue Campus

Information Librarian: Ms Nobuzwe Bavuma  
General enquiries/ (Classic Catalogue)

041 504-3896  
[nobuzwe.bavuma@nmmu.ac.za](mailto:nobuzwe.bavuma@nmmu.ac.za)

### Business School (2<sup>nd</sup> Avenue Campus)

Ms Pamela Nyokwana

041 504-2044  
[pamela.nyokwana@nmmu.ac.za](mailto:pamela.nyokwana@nmmu.ac.za)

### George Campus

Ms Lungisile Magoso

044 801-5151 or 801-5565  
[lungisile.magoso@nmmu.ac.za](mailto:lungisile.magoso@nmmu.ac.za)

### Missionvale Campus:

Information Librarian: Ms Kaya Ngcuka  
General enquiries/ (Classic Catalogue)

041 504-1105  
[kaya.ngcuka@nmmu.ac.za](mailto:kaya.ngcuka@nmmu.ac.za)

Faculty librarian: Ms Macki Breda

### Extended Programmes

041 504-1270  
[magdalenenonique.breda@nmmu.ac.za](mailto:magdalenenonique.breda@nmmu.ac.za)

### North Campus:

Information Librarian: (Vacant)  
General enquiries/ (Classic Catalogue)

041 504-3409

Faculty Librarian: Funeka Nombande  
**EBEIT** (Engineering, the Built Environment  
and Information Technology)

041 504-3026  
[funeka.nombande@nmmu.ac.za](mailto:funeka.nombande@nmmu.ac.za)

**South Campus:**

Help Desk: General enquiries/Classic Catalogue	041 504-2298
Information Commons (Vacant)	041 504-2290
Faculty Librarian: Mrs Juneth Esau <b>Arts</b>	041 504-3732 <a href="mailto:juneth.esau@nmmu.ac.za">juneth.esau@nmmu.ac.za</a>
Faculty Librarian: Mr Vuyani Mhlontlo <b>Business &amp; Economic Sciences</b>	041 504-2285 <a href="mailto:vuyani.mhlontlo@nmmu.ac.za">vuyani.mhlontlo@nmmu.ac.za</a>
Faculty Librarian: Mrs Marina Ward <b>Education</b>	041 504-3376 <a href="mailto:marina.ward@nmmu.ac.za">marina.ward@nmmu.ac.za</a>
Faculty Librarian: Ms Madeleine Clare <b>Health Sciences</b> <b>Music</b>	041 504-2284 <a href="mailto:madeleine.clare@nmmu.ac.za">madeleine.clare@nmmu.ac.za</a>
Faculty Librarian: Mrs Dawn Prinsloo <b>Law</b>	041 504-2391 <a href="mailto:dawn.prinsloo@nmmu.ac.za">dawn.prinsloo@nmmu.ac.za</a>
Faculty Librarian: Mrs Deidre Gerber <b>Science</b>	041 504-2282 <a href="mailto:deidre.gerber@nmmu.ac.za">deidre.gerber@nmmu.ac.za</a>
Senior Librarian: Training Mrs Marina Ward	041 504-3376 <a href="mailto:marina.ward@nmmu.ac.za">marina.ward@nmmu.ac.za</a>
Librarian: Training Mrs Helene van der Sandt	041 504-2937 <a href="mailto:helene.van.der.sandt@nmmu.ac.za">helene.van.der.sandt@nmmu.ac.za</a>
Trainer Librarian (Multi-Campus) Ms Anneret Joubert	041-504-4701 <a href="mailto:anneret.joubert@nmmu.ac.za">anneret.joubert@nmmu.ac.za</a>